The Northern Arizona Team Play Coordinator and her Committee, composed of the Captains of participating teams, shall conduct competition in accordance with USGA Rules of Golf, applicable NAWGA rules, and the following special conditions:

**ELIGIBILITY**

Eligibility for Team Play competitions shall be limited to female (USGA transgender policy applies) golfers who maintain a recognized USGA handicap and who are members of NAWGA and of a NAWGA club at least thirty days prior to competition.

After the initial payment of club NAWGA dues in January, member clubs will be able to inform the NAWGA Treasurer via e-mail of payment of dues for any new member. Dues will be considered paid when NAWGA Treasurer receives the e-mail. The NAWGA Treasurer will respond with the effective date, which then can be communicated to the new member with the thirty-day waiting period becoming effective. The club and the member will be aware of the timeline.

For purposes of tournament play eligibility, the email to the NAWGA Treasurer will trigger the effective date of membership and the NAWGA Treasurer will respond with confirmation of this date. The effective date then can be communicated to the new member. The club and the member will be aware of the timeline. Dues must be received before players are eligible to play in an event. (NAWGA Standing Rule #3)

**DUTIES OF COORDINATOR**

1. The NAWGA Team Coordinator shall be the Team Captain of the Hosting Club, next in the rotation as determined alphabetically. The NAWGA Coordinator shall:

a. Prepare a list of Team Captains with addresses, telephone numbers, and email addresses for the current year

b. Prepare a schedule of team play dates and a pairing sheet (equalizing home course advantage)

c. Furnish to each club a Results Sheet

d. Call a meeting of the Team Captains if and when deemed necessary

e. Submit a year-end report with a copy to all Team Captains.

f. Team Coordinator will send an email out with the Team Standing rules attached.  Team Captain will reply that she has read the rules.

2. In order to assure that team matches are moved from course to course in an orderly and revolving fashion, the following guidelines are to be used for scheduling:

a. If there are an odd number of teams, the coordinator’s club shall be #1 and other clubs will then be numbered in consecutive alphabetical order.

b. If there are an even number of teams, the coordinator’s club shall not host a team play event, the club alphabetically following the coordinator’s club shall be designated #1 and other clubs shall follow consecutively.

**NAWGA TEAM PLAY STANDING RULES**

**DUTIES OF TEAM CAPTAINS**

1. Team Captains and/or representatives are obligated to attend meetings called by the NAWGA Team Play Coordinator.

2. Team Captains shall verify handicaps and eligibility of the players and make sure they are informed as to the rules and procedures:

a. Any Team that plays with an ineligible member shall forfeit the match played.

b. Team Captains shall be required to provide names, USGA handicap numbers, and current handicap indexes to the host captain for each team match.

c. Team Captain or representative is to verify scorecards with correct names and course handicap conversion.

d. The Team Captains shall meet to resolve, by consensus, all questions, issues, and disputes.

3. Host Captains shall:

a. Provide copies of local rules and have available a slope conversion chart for her club.

b. Shall notify other Captains at least two weeks prior to team competition as to date, starting times, fees, and lunch arrangements, if applicable.

c. Post scores in accordance with USGA Handicap System. Clarify posting scores as “Away” score and post them hole by hole

d. Use a standard scorecard, agreed upon by the Team Captains, for the team event.

4. The host Team Captain shall remind her Pro Shop to officially suspend play if there is lightning in the area during team play.

5. When weather prohibits play, or a course is closed, the host Team Captain should notify the other team captains as soon as possible and reschedule the competition. When play has been delayed or suspended for at least one hour, the Committee may cancel or reschedule.

6. At the end of each match the points should be read with a hard copy given to each team captain.

**NAGA TEAM PLAY STANDING RULES**

**RULES FOR COMPETITION**

1. Competition shall be Four-Ball Match Play. Play shall be both gross and net. In the 2020 WHS rules of handicapping for Four-Ball Match Play, the handicap allowance is 90% of the course handicap for each player. This will be determined by the host club after receiving the names and GHIN numbers of the lowest four available handicappers from each club no later than eight (8) days in advance of the date of play. The handicaps of all four players are then reduced by the lowest handicap in the group. The low handicap plays at scratch and the other three are allowed the resulting difference as the strokes fall on the scorecard. A player is allowed to play for only one team per year.

2. Competitors are limited to a maximum handicap of 27 on the competition course, even if index conversion should be higher.

3. Team lineups are determined by numerical sequence of the current handicap index of the available players: #1 and #2 will be the first team; #3 and #4 will be the second team. The corresponding sides from each team will compete.

4. If a club can field only three players, either team may play short. In the event there are only two players from a club, that club plays 1 player on the A team and one player on the B team.

5. If a Team only has 1 or no players to compete, they receive a forfeit for B team, or both matches. They receive no points, and their scheduled opponents will receive 85% of the average of teams’ winning points that day, rounded down to the nearest one-half point. (The procedure will be to average the winning A teams’ gross points, the winning B teams’ gross points, the winning A teams’ net points, and the winning B teams’ net points to determine the points awarded for the team receiving a forfeit on that day.)

6. It is not necessary for a club receiving a forfeit to send any representative to play the day of the match to be awarded the forfeited points as discussed in #5 above. However, the club is welcome to send any of their players that may want to simply play at the host venue. The host club, in conversation with the club receiving the forfeit, will decide how to pair the players.

7. Each hole is worth one point for gross and one point for net. A team winning a hole receives a point, the loser a zero. Each team receives a half point for holes that result in a tie.

8. Players may putt out in accordance with USGA 4-ball match rules. All scores must be posted in accordance with USGA handicap procedures.

9. All matches shall be played as scheduled.

a. In cases where play cannot be completed, the un-played holes will be split

b. Unless play is suspended by the Committee, and/or the Host Club suspends play, teams not completing the round will forfeit all points for the un-played holes. (USGA rule 5.7a)

10. Competition must be played on a golf course with a yardage of no less than 5000 yards. A course must be in acceptable playing condition for team play competition. If the condition of the course requires the enforcement of USGA Rule 16.1 Abnormal Ground Conditions through the green and on the putting greens for 2 consecutive years, the course will be removed from the rotation.

11. Any violation of these Standing Rules may result in disqualification at the discretion of the Committee.

12. The club accruing the most gross points for the season and the club accruing the most net points for the season will be posted on the NAWGA website annually. Should there be a tie for the NAWGA Team Championship, an eighteen (18) hole team playoff will be scheduled as soon as possible on a neutral course to be decided by the Team Coordinator and the Captains involved.

**AMENDING RULES**

1. Team play standing rules may be amended by a majority of the Team Committee composed of the NAWGA Team Play Coordinator and the Team Captains or their appointed representatives.

2. The NAWGA Executive Board must be advised of any changes, additions and/or deletions to these Standing Rules.